

**CONSTITUTION OF THE  
MINNESOTA VALLEY RIDERS SADDLE CLUB  
OF BELLE PLAINE, MN**

Proposed and accepted April 5, 1982  
Revised November 10, 2009

**ARTICLE 1**

**ELECTION RULES**

1. Nominations for officers and Board of Directors will be taken in October and Elections will be held annually at the regularly scheduled meeting of the General Delegation in November. Nominations will be filled from the floor by ballot.
2. The candidate who receives the most votes wins the election.
3. Any member, 18 years of age or older in good standing with dues paid in full shall be permitted to vote on any or all matters.
4. Any person holding an elected position in the club must be 18 years of age or older with dues paid in full and having been a member for a minimum of one year.
5. A vacant elected position shall be filled by special election at the next meeting of the General Delegation.

**ARTICLE 2**

**ELECTED OFFICERS**

1. **President** - The President's term shall be one year beginning after the General Delegation meeting in which the position was filled. The President's duties shall include holding and chairing General Delegation meetings. In order to be eligible for the office of the President, a member must have held an elected office in the saddle club within the last 5 years.
2. **Vice President** - The Vice President's term shall be one year beginning after the General Delegation meeting in which the position was filled. The Vice President's duties shall include assuming the President's role when the President is unable to perform their duties.
3. **Secretary** - The Secretary's term shall be one year beginning after the General Delegation meeting in which the position was filled. The Secretary's duties shall include recording minutes from General Delegation meetings, keeping attendance ledgers, maintaining the membership paperwork, and responding to all correspondence.
4. **Treasurer** - The Treasurer's term shall be one year beginning after the General Delegation meeting in which the position was filled. The Treasurer's duties shall include recording all accounts payable and receivable. In addition, the Treasurer shall surrender all books annually to the Board of Directors for review.

5. **Board of Directors** - The Board of Director's shall hold a term of 3 years beginning after the General Delegation meeting in which the position was filled. The Board of Director's duties shall be described in full in Article 3.
6. **All elected officers** – All elected officers of Minnesota Valley Riders Saddle Club must attend at least half of the regularly scheduled meetings of the General Delegation during a membership year. Failure to attend the required meetings will result in a review by the Board of Directors.

## **ARTICLE 3**

### **BOARD OF DIRECTORS**

No meeting of the Board of Director's shall be held without the knowledge of the President or Vice President.

1. The Board of Directors shall act as nominating committee.
2. The Board of Directors shall assist in transactions for the club while acting in the best interest of the Minnesota Valley Riders Saddle Club.
3. The Board of Directors must consist of 5 members to be elected by the floor for a 3-year term. The Board of Directors will also include the President, Vice President, Secretary, and Treasurer.
4. The Board of Director's shall select an auditing committee to ensure that the financial books of Minnesota Valley Riders Saddle Club are audited annually.
5. The Board of Director's shall act as a grievance board in all club matters.
6. In the event a decision pertaining to Minnesota Valley Riders Saddle Club must be made before the next meeting of the General Delegation, the Board of Directors shall act as the governing body on that matter.
7. The Board of Directors shall meet annually and additional times as needed.
8. In the event any elected officer of Minnesota Valley Riders Saddle Club is unable to meet the above requirements, a special meeting of the Board of Directors shall be held to consider removal.

## **ARTICLE 4**

### **RULES**

1. No member shall act or behave in such a manner as to bring discredit upon himself or the Minnesota Valley Riders Saddle Club.
2. Members shall be respectful, courteous and civil with other members and shall not use curse, profane or insolent language towards an individual member or any other member or saddle club.
3. Members carrying out functions of this saddle club or participating in functions of other saddle clubs shall direct and coordinate their efforts in

such a manner as to establish and maintain the highest standard of efficiency and good relations.

4. Any member elected to represent the club as a delegate to WSCA or Midstate shall vote and carry on that business which they have been instructed to do by the club as a whole. The vote of delegate shall be the feeling of the club and not as an individual.
5. The Board of Directors shall be known as the grievance board. Any member having a just grievance shall pre-send grievance to the President's attention to be acted on upon.

## **Article 5**

### **MEMBERSHIP**

1. New members applying for membership must attend a minimum of two meetings per membership before being eligible to become a member.
2. Renewing memberships must attend a minimum of 2 meetings per membership year.
3. Approval and denial of membership applications will be handled as follows:
  - a. The board will recommend approval or denial to the general delegation.
  - b. The general delegation will then approve or deny membership via paper ballot.
  - c. Approval or denial will be voted on at the prospective member's second meeting.

## **Article 6**

### **Constitution/Policies**

1. The Constitution of Minnesota Valley Riders Saddle Club may be amended at any meeting of the General Delegation.
2. Policies of Minnesota Valley Riders Saddle Club may be amended or added at any meeting of the General Delegation.